



दिल्ली विकास प्राधिकरण  
उप-निदेशक कार्यालय, उद्यान खण्ड - तृतीय  
बी2बी, जनकपुरी, नई दिल्ली-110058



ई-निविदा सूचना संख्या: 03/24-25/HD-III/DDA  
e-TENDER NOTICE NO.: 03/24-25/HD-III/DDA

निम्नलिखित कार्यों के लिए उप-निदेशक उद्यान खंड-III, B2B, जनकपुरी, दिल्ली विकास प्राधिकरण की ओर से ई-टेंडरिंग मोड के माध्यम से ऑनलाइन निविदा के लिए केवल योग्य (eligible/specialize) ठेकेदारों (agencies/ firm/person) को ऑनलाइन बोली के लिए आमंत्रित किया जाता है। निर्धारित तरीके से अपलोड नहीं की गई बोली को गणना में नहीं लिया जाएगा।

Online percentage rate tenders are invited by Dy. Director (Hort.), Hort. Divn. - III on behalf of Delhi Development Authority, for the following work from eligible/specialize agencies/ firm/person satisfying eligibility criteria. **The bid not uploaded in accordance with the prescribed manner will not be accounted for at all.**

S. No.	NIT No. & Name of work	Estimated Cost	I. Last date and time of submission of tender
		Earnest Money	II. Time and date of Technical opening of tender
		Time Allowed	
1.	18/DD/(Hort.)-III/DDA/2024-25 <b>Name of work:</b> M/o complete scheme of N/A – II under SWZ. 1. M/o Distt. Park along with NG Drain Budella, Vikaspuri. 2. M/o Aff. M.P.Green Area at Hastal Ph-I. 3. M/o Aff. M.P. Green Area at Hastal Ph-II 4. M/o Sport field at Hastal Ph-II 5. M/o Park Sanitary Land Fill No. 2 Hastal 6. M/o Zonal green area at Keshopur <b>Sub Head:</b> Deployment of Private Security guard at site for 365 days (Specialized Work)	Rs. 78,22,425/-	I. Upto 03.00 PM on 17/05/2024
		Rs. 1,56,449/-	
		365 Days	II. At 03.30 PM on 18/05/2024
2.	19/DD/(Hort.)-III/DDA/2024-25 <b>Name of work:</b> M/o complete scheme of N/A – II under SWZ. 1. M/o Aff. MP Green area 55.26 acres at Tagore Garden, 2. M/o M.P. Green area Mango Orchard at Sayed Nangloi Ph-I, II & III. <b>Sub Head:</b> Deployment of Private Security Guard at site for 365 days (Specialized Work)	Rs. 83,00,089/-	I. Upto 03.00 PM on 17/05/2024
		Rs. 1,66,002/-	
		365 Days	II. At 03.30 PM on 18/05/2024

**Eligibility Criteria:**-Only those agencies/ Firm/ having successfully completed similar works in following manner during last seven years ending last day of the month previous to the month in which tenders are invited in Government Department or Public Sector Undertaking shall be eligible to apply: -

Three similar completed work each costing not less than the amount equal to 40% of the estimated cost put to tender,

OR

Two similar completed works costing each not less than the amount equal to 60% of the estimated cost put to tender,

OR

One similar completed work of aggregate cost not less than the amount 80% of estimated cost put to tender.

- The value of executed work shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% calculated from date of completion of work to last date of received of application for the tenders.
- Similar nature means "Providing Security Personnel/Services".

**Turnover:** -

The agency should have annual turnover of more than 50% of the estimate cost during the immediate last three consecutive financial years ended on 31<sup>st</sup> March, 2023 duly certified by the chartered accountant.

**Profit /loss:** -

The agency should not have incurred any loss in more than two years during the last five years ending 31<sup>st</sup> March, 2023.

**Networth Certificate:** -

The agency should submit Net worth certificate w.r.t. latest audited balance sheet for the year ended on 31<sup>st</sup> March, 2023 of minimum 15% of the estimated cost put to tender issued by certified Chartered Accountants in **FORM B-1 (Annexure-B)**.

**PSARA License:**

The agency should possess PSARA (Private Security Agency Regulation Act-2005) License. The validity of PSARA license should be valid till the last date of submission of the tender. A proof thereof should be uploaded with the Bid. The tenderer should be registered with the Ministry of Home Affairs and furnish a copy of registration with the tender.

Tender documents can be obtained/download on the e-tendering portal i.e. **website <https://eprocure.gov.in/eprocure/apporwww.dda.org.in> up to \_\_\_\_\_ at 3:00 PM (last date of sale)**. Earnest money as mentioned above shall be deposited through RTGS/NEFT in the account of Sr. Accounts Officer CAU (Horticulture) account no. 01201110000010 with branch of HDFC, GF 01, 02, 03, Laxmi Deep Building, Laxmi Nagar Distt. Centre Vikas Marg, Delhi-90 and IFSC code HDFC0000120. The unique transaction reference of RTGS/NEFT shall have to be uploaded by the tenderer in the E-Tendering system by the prescribed date. The DDOs concern will get earnest money verified from their banks based on the unique transaction reference number against each RTGS/NEFT payment before the tenders are opened.

The unique transaction reference of RTGS / NEFT against EMD shall be placed online on the website.

Bidder/tenderer registered in Contractor's Registration Board (CRB) of DDA are required to pay the e-tendering annual charges as under:

S. No	Class of Contractor	Amount to be paid p.a.
1	Class-I	Rs. 20,000 + GST as applicable
2	Class-II	Rs. 16,000 + GST as applicable
3	Class-III	Rs. 14,000 + GST as applicable
4	Class-IV	Rs. 10,000 + GST as applicable
5	Class-V	Rs. 6,000+ GST as applicable

The bidder/tenderer who are not registered in DDA and wish to bid in DDA tender are required to pay annual charge of E-tendering of Rs. 20,000/- + GST as applicable. In case any contractor fails to make payment by the stipulate date the concerned contractor will not be eligible for tendering.

**If the agency quotes rate below 11% of the estimated cost of the tender, his bid will not be considered and will be rejected (EMD will be forfeited).**

The tender shall be submitted online.

The Tenderers are required to furnish following documents: -

- i. Scanned copy of Tender Acceptance Letter (To be given on Company Letter Head).
- ii. Scanned copy of Tender Application Form.
- iii. Scanned copy of EMD paid through RTGS/ NEFT (exemption for MSME registered with NSIC subject to uploading of proof of registration with NSIC and bid security declaration (as per annexure B-2).
- iv. Scanned copy of PAN No.
- v. Scanned copy of GST registration and latest return filed.
- vi. Scanned copy of ESI, EPF Registration.
- vii. Scanned copy of PSARA.

- viii. Scanned copy of Proof of requisite E-tendering fee deposited with Contractors Registration Board of DDA.
- ix. Scanned copy of Turnover Certificate in each year during the immediate last three financial year ended on 31<sup>st</sup> March, 2023 duly certified by Chartered Accountant.
- x. Scanned copy of completion certificate showing similar works completed during the last seven years in Government Department or Public Sector Undertaking.
- xi. Net worth certificate w.r.t. latest audited balance sheet for the year ended on 31<sup>st</sup> March 2023 of minimum 15% of the estimated cost put to tender issued by certified Chartered Accountants in **FORM B-1 (Annexure-B)**.
- xii. Undertaking for minimum wages "that he will make payments to his staff as per minimum rates of wages as applicable in Delhi".
- xiii. Scanned copy profit /loss account of the agency during the last five years ended on 31<sup>st</sup> March 2023.
- xiv. Letter of Integrity Pact.
- xv. Scanned copy of cancelled cheque (Optional).

***Any tender found lacking with respect to the necessary information and /or documents and/or Earnest Money will not be considered.***

i) Schedule of Quantity in the form of BoQ.

Annexure B-2

Performa for Earnest Money Deposit Declaration

Whereas, I/We ..... (Name of agency) .....

Have submitted bids for ..... (Name of work) .....

I /We hereby submit following declaration in lieu of submitting Earnest Money Deposit.

1. If after the opening of tender, I/We withdraw or modify my/our bid during the period of validity of tender (including extended validity of tender) specified in the tender documents.

**OR**

2. If, after the award of work, I/we fail to sign the contract, or to submit performance guarantee before the deadline in the tender documents.

I/We shall be suspended for one year and shall not be eligible to bid for CPWD/DDA tenders from date of issue of suspension order.

Signature of the contractor(s)

09.05.2024  
Dy. Director (Hort.)-III  
DDA

No. F10 (1) NIT/2024/Hort. III/DDA/ 431

Dated: 09/5/2024

Copy to:

1. निदेशक (उद्यान) उत्तर-पश्चिमी, दि.वि.प्रा.
2. उप. निदेशक उद्यान खण्ड- II, V, VIII, X और द्वारका दि.वि.प्रा.
3. उप. निदेशक कोटि नियंत्रण, दि.वि.प्रा.
4. वरिष्ठ लेखाधिकारी के.ले.ई. (उद्यान), दि.वि.प्रा.
5. महासचिव उद्यान एसोसिएशन दि.वि.प्रा. B-1/122, अशोक विहार, Ph.- II, N.D.
6. सभी सह. निदेशक उद्यान खण्ड- 3 दि.वि.प्रा.
7. सूचना पट उद्यान खण्ड- 3, दि.वि.प्रा.
8. पोर्टल से संपर्क के लिए वेबसाइट <https://eprocure.gov.in/eprocure/app> or <https://dda.org.in>.
9. एन.आई.सी. नई दिल्ली.

Dy. Director (Hort.)-III  
DDA