

**OFFICE OF THE EXECUTIVE ENGINEER**  
**EMD-7/EZ/ D.D.A.: SARITA VIHAR: NEW DELHI -110076**  
**Press-E-TENDER NOTICE**

Online percentage rate tenders are invited through e-tendering mode for following works by the Executive Engineer/EMD-7, Sarita Vihar, New Delhi-110076 up to 3.00 PM on date mentioned below on behalf of DDA from the approved and eligible contractors of DDA which shall be opened on date mentioned as under at office of Executive Engineer/EMD-7, Sarita Vihar, New Delhi-110076. For eligibility criteria, mode of payment of Earnest Money through RTGS/NEFT mode and other details of the tender, visit the website [www.dda.gov.in](http://www.dda.gov.in) or <https://eprocure.gov.in/eprocure/app> for any assistance on e-tendering please contact concerned EE or M/s NIC on email [cphp-nic@nic.in](mailto:cphp-nic@nic.in) or 24x7 helpline number 1800-3070-2232.

Sr. No.	NIT No.	Name of Work & Sub Head	Estimate d Cost put to tender	Earnest Money	Period of Completion	Last Date & time of submissio n of tender	Date & Time of Opening of Technical bid.	Date & Time of opening of financial bid
1	2	3	4	5	6	7	8	9
1	02/EE/EMD-7/DDA/EZ/2025-26	NOW:- Maintenance of division office at Sarita Vihar SED-I/DDA.  SH: - Cleaning Sweeping and Scavenging of Office Complex of EMD-7 at Sarita Vihar.	Rs. 4,61,258.00	Rs. 9,225.00	365 (Days)	19/5/2025 Up to 3.00 PM	20/5/2025 at 3.30 PM	after technical evaluation
2	03/EE/EMD-7/DDA/EZ/2025-26	NOW: - M/o various schemes under N.A-II/East Zone.  SH: - Cleaning sweeping and moping of Community Hall at Pocket-11 Jasola.	Rs. 3,94,499.00	Rs. 7,890.00	365 (Days)	19/5/2025 Up to 3.00 PM	20/5/2025 at 3.30 PM	after technical evaluation

**Eligibility:-**

- On-line percentage rate bids are invited through e-Tendering mode by the Executive Engineer, Eastern Maintenance Division-7 on behalf of Delhi Development Authority from the approved and eligible contractors of DDA. NOTE-As per letter issued by AE/CRB/DDA vide letter no. F4(8)72/Misc./Secy./CRB/2022/751 on dt. 30.12.2022 for which works, costing upto Rs. 130.00 lacs registered and approved contractors of DDA will only be eligible.
- The intending tenderer should ensure before tendering in DDA that the requisite fee has been already deposited with CRB, DDA.
- For terms and conditions, eligibility criteria, the manner in which Earnest Money etc. are to be deposited through RTGS mode and other information/instructions, please visit DDA's website [www.dda.gov.in](http://www.dda.gov.in) or <https://eprocure.gov.in/eprocure/app>. For any assistance on e-tendering please contact concerned EE or M/s N.I.C. on email [cphp-nic@nic.in](mailto:cphp-nic@nic.in) or 24 x 7 helpline 1800-3070-2232.
- Bidder registered in Contractor's Registration Board (CRB) of DDA are required to pay the e-tendering annual charges as under:-

Sr. No	Class of Contractor	Amount to be paid p.a.
1	Class-I	Rs. 20,000 + 18% GST
2	Class-II	Rs. 16,000+ 18% GST
3	Class-III	Rs. 14,000+ 18% GST
4	Class-IV	Rs. 10,000+ 18% GST
5	Class-V	Rs. 6,000+ 18% GST

Important terms & conditions for tenderers. Tenderers are required to go through the same before participating in the tender.

1. The unique transaction reference of RTGS/NEFT against EMD etc. shall be deposited online at specified location for Electronic Time and Attendance Recording System for tender.
2. The Tenderer technically qualified will be at liberty to be present either in person or through an authorized representative at the time of opening of the Price Bids with the Bid Acknowledgement Receipt or they can view the bid opening event online at their remote end.
3. The tenderer should furnish as Earnest Money in the form of RTGS/NEFT. The Earnest Money will be returned to unsuccessful bidder. Earnest Money of successful Bidder will be returned only after receiving the performance Guarantee, however no interest shall be payable on the earnest money.
4. The bidder will use one UTR for one work only. In case it is found that he has used one UTR number for different tenders, all the tenders submitted by him will be rejected and he will be debarred from further tendering in DDA in future.
5. To become eligible for issue of tender, the tenderer to furnish an affidavit as under: -

"I/we undertake and confirm that I/we have not been blacklisted by any Central /State Govt./Municipal agency upto the date of submission of above-mentioned tender. If such a violation comes to the notice of the department before the date of start of work the Engineer in charge shall be free to forfeit the entire amount of earnest money deposit/performance guarantee.


**The Tender shall be submitted online in two part, viz, technical and Price bid**  
**Technical Bid:-**

**The tenderers are required to furnish following documents in technical bid:**  
1. Scanned copy of Earnest Money deposited through RTGS/NEFT in the account CAU EAST ZONE EMD, having account No. 13940110040416 with UCO Bank, Shahpurjat, New Delhi Branch (IFSC code - UCBA0001394).

2. Scanned copy of unique transaction reference of RTGS/NEFT.
3. Scanned copy of Proof of Payment of E-tendering fee in CRB of DDA.
4. In case of partnership firm, **General Power of Attorney** in favour of person who is authorized to sign the documents and **Partnership Deed** shall also be uploaded.
5. Scanned copy of Enlistment Order of the Contractor.
6. Scanned copy of certificate of Registration for GST. (Provisional/Applied/Permanent)
7. Scanned copy of PAN no., ESI, EPF registration.
8. Scanned copy of Tender Acceptance Letter strictly as per the format in NIT at page 16 (It is mandatory to be given on Company Letter Head and Tender Acceptance Letter should clearly mention N.O.W, S.H, N.I.T reference and it shall be dated after the uploading of tender and shall be addressed to EE/EMD-7/DDA, Sarita Vihar Pocket-A, New Delhi-110076).
9. Duly notarized affidavit, dated after the uploading of tender notice as per para 1.2.3 at page No.07 on non-judicial stamp of Rs. 100/- (The first and second party name shall be agency and DDA name respectively in the stamp paper).
10. Scanned copy of cancelled cheque.

**Any tender found lacking with respect to the necessary information and/ or documents as mentioned above and/or Earnest Money with the bid will not be considered and summarily rejected.**  
**Price Bid:-**

1. Schedule of Price bid in the form of BOQ.xls.

  
Executive Engineer  
EMD-7/EZ/DDA



DT:- 08/05/2025

No: -F.15 (07) A/C/ EMD-7EZ//DDA/2025-26/385

**Copy to: -**

1. The CE (EZ)/DDA.
2. The SE/ECC-II/DDA.
3. The A.O.(W)-1/DDA
4. FO to CE(EZ)DDA.
5. AO/CAU/EZ/DDA.
6. The Cashier CAU/EZ/DDA.
7. The Tender clerk/Seed Bed, Park, Shadhara |New Delhi.
8. The Secy. Contractors Association, B-29, Panchsheel enclave.
9. The Secy. Contractors Association, DDA New Delhi.
10. The Delhi Contractors & building Association (R )H.NO.5505 Ch. Raj Bhawan, New Delhi.
11. The Secy. Contractors welfare Association R.NO.12-A, |Barrack |No.-1, Vikas Kuteer New Delhi.
12. Delhi State Contactor Welfare Association Road ITO ND.
13. Delhi Contractors welfare association, 306, Masjid Moth, Raj Shaib Market, NDSE, P-2, New Delhi-4,
14. East Delhi Contractors Associations ( R) 45,12 C East Azad road Nagar, New Deli.
15. All AE's AE (P)/ EMD-7/DDA.
16. Notice Board of EMD-7:/DDA.
17. Trans Yamuna DDA Contractors association
18. All Divisions of DDA,
19. Dir. (System)DDA website.
20. National Informatics Centre (Central Public Procurement Portal), CGO Complex, Lodhi Road, New Delhi.
21. E-mail to: cPPP-nic@nic.in, ddatender@dda.org.in



EE/EMD-7/EZ/DDA