

**DELHI DEVELOPMENT AUTHORITY**  
**DDA ROSHANARA CLUB**  
**ROSHANARA BAGH DELHI - 10007**

**E-TENDER NOTICE NO. 01/DRC/DDA/2025-26**

Online Tenders are invited through e-Tendering mode on behalf of Vice-Chairman, Delhi Development Authority for **Running of Food & Beverage (F&B) Services and Management of Club House Guests Rooms at DDA Roshanara Club, New Delhi, 110007 on Monthly License Fee Basis**. The Tender shall be submitted in two parts viz 'Part - I' containing Technical Bid and 'Part – II' comprising 'Financial Bid'.

1. **DEFINITION OF TERMS:** In this Tender the following words and expressions shall have meanings hereby assigned to them, except where the context requires otherwise: -

**Bidder:** An entity that submits a proposal or offer in response to this Tender notice.

(i) **Company:** A Legal entity formed and incorporated under the Companies Act, 2013.

(ii) **Competent Authority:** Pr. Commissioner (Sports), DDA or Member (Sports), DDA as applicable.

(iii) **Licensed premises:** The areas in the DDA Roshanara Club as listed in Annexure-I to this Notice Inviting Tender.

(iv) **Licensee:** Entity that has been granted a license by the Licensor for running of Food & Beverage (F&B) Services and Management of Club House Guests Rooms at DDA Roshanara Club, New Delhi.

(v) **Licensor:** Delhi Development Authority acting through the Competent Authority.

(vi) **LLP:** Partnership formed and registered under the Limited Liability Partnership Act, 2008.

(vii) **Secretary:** Secretary of DDA Roshanara Club appointed by DDA.

2. **TECHNICAL QUALIFICATIONS:** - Only those entities may apply, having: -

(i) A minimum average annual Turnover of Rs. 10 Crores for at least three years in last five financial years through F&B services & hospitality services alone.

(ii) Providing or running/owning F&B/Hospitality services for at least 05 years in any part of India with service of liquor to Hotel/Resorts. The Hotel/Resort shall have at least 04-Star rating as on the last date of submission of Bids. Star rating as given by the Ministry of Tourism; Govt. of India for Hotels shall apply.

3. **DETAILS OF BID: -**

**Part I.** In Part-I of the Tender, i.e. **Technical Bid**, the Bidder shall upload details of ownership/management of the entity, experience of similar nature of works undertaken by them, i.e., copies of Award Letters and Certificates of satisfactory completion, proof of running restaurant/hospitality, authenticated proof showing annual Turnover for last five financial years, manpower available with them with their experience in the field, etc. In case of company / firm, an attested copy of registration certificate and Article of Association is also to be furnished. In case of a partnership firm/LLP, copy of the partnership deed or copy of registration under Limited Liability Partnership Act, 2008, the details of all partners and percentage of their share will be submitted. The Turnover of the Bidder should meet the Turnover criteria of minimum average of Rs 10 crore in any three of last five financial years through F&B services and hospitality services alone.

**Part II.** In **Part – II** of the Tender should contain the **Financial Bid** indicating the monthly license fee (per month) offered by the Bidder. The offer should be given in both words & figures.

<b><u>NIT No.</u></b> <b><u>Name of work</u></b>	<b><u>Reserve price</u></b> <b><u>Earnest Money</u></b>	<b><u>Period of</u></b> <b><u>Contract</u></b>	<b><u>Last Date Time</u></b> <b><u>of submission</u></b> <b><u>of Tender</u></b>  <b><u>Date Time of</u></b> <b><u>opening of</u></b> <b><u>Technical</u></b> <b><u>Bids</u></b>
01/DRC/DDA/2025-26  <b>Name of Work: -</b> Running of Food & Beverage (F&B) Services and Management of Club House Guests Rooms at DDA Roshanara Club, New Delhi on Monthly License Fee Basis.	<b>Rs. 8,24,977/-</b> <b>(per month)</b> <b>(GST additional)</b>  <b>Rs. 5,93,983/-</b>	<b>3 Years</b> (extendable for a period of 3 Years automatically and a further period of 3 Years on mutual consent i.e. total <b>9 Years</b> )	<b>06.08.2025</b> up to 3.00 PM  <b>07.08.2025</b> at 03.30 PM

Tender documents can be obtained / downloaded on the e-Tendering portal i.e. **website** <https://eprocure.gov.in/eprocure/appor> [www.dda.gov.in](http://www.dda.gov.in) upto **06.08.2025 (last date of sale)**. Earnest money amounting to **Rs. 5,93,983/-** shall be deposited through RTGS/NEFT in the account of "CAU SPORTS DDA" having Account No. 1614159849 with "Kotak Mahindra Bank, Gulmohar Park, New Delhi, (IFSC. KKBK0000184)". The unique transaction reference of RTGS/NEFT shall have to be uploaded by the Bidder in the E-Tendering system by the prescribed date. The DDO concerned will get earnest money verified from CAU SPORTS DDA based on the unique transaction reference no. against each RTGS/NEFT payment before the Tenders are opened.

#### 4. TENDER FEE: -

The Bidders will deposit a non-refundable Fee of Rs. 10,000/- plus GST @18% per Tender through RTGS/NEFT in the account of "CAU SPORTS DDA" having Account No. 1611994900 with "Kotak Mahindra Bank, Gulmohar Park, New Delhi, (IFSC. KKBK0000184)." and upload the Unique Transaction Reference (UTR) number along with payment details on-line. It may be noted that this account is different from EMD deposition account.

- (i) In case, Tender is re-invited for any reason, the Bidder who has already paid the Tender Fee previously may not be required to resubmit the Tender Fee again.
- (ii) If any Bidder withdraws its Bid or act in any manner that leads to cancellation of Tender or re-invitation of Tender and if the Competent Authority allows such Bidder to participate in future Tendering, even then no adjustment of Tender Fee would be allowed as stated in point 2 above.
- (iii) In case any Bidder fails to make payment by the stipulated closing date of Bid submission, the concerned Bidder will not be eligible for Tendering.

No hard copy of any document will be required to be submitted by the Bidders till the opening of the Tenders. Hard Copies of relevant documents will be required only from the Highest Bidder i.e. the Bidder who has quoted the highest license fees to DDA.

5. The Tender shall be submitted online in two parts, viz., Technical Bid and Financial Bid.

I. **Technical Bid (First Cover)** Bidders are required to furnish following documents in Technical Bid: -

- (i) Scanned copy of Tender Acceptance Letter (To be given on Company Letter Head).
- (ii) Scanned copy of Earnest Money deposited through RTGS/NEFT in the account of "CAU SPORTS DDA" having Account No. 1614159849 with "Kotak Mahindra Bank, Gulmohar Park, New Delhi, (IFSC. KKBK0000184)". **Please note that this account is different from Tender Fee payment account.**
- (iii) Scanned copy of PAN Card.
- (iv) Scanned copy of GST Registration.
- (v) Scanned copy of Tender Fee deposited.
- (vi) Scanned copy of Turnover certificate with UDIN- (Unique Document Identification Number) generated by Chartered Accountant/CA firm.
- (vii) Scanned copy of satisfactory completion Certificates as per NIT condition.
- (viii) Scanned copy of proof of registration with EPFO and ESIC, if already registered.
- (ix) Scanned copy of an Undertaking on non-judicial Rs 100/- Stamp paper with clauses as detailed in clause 14 of Special Terms and Conditions.
- (x) Scanned copy of the Star Rating certificate from the Ministry of Tourism, Govt. of India.
- (xi) Scanned copy of completion certificates and award letters indicating experience of similar nature of works undertaken.
- (xii) Scanned copy of proof of operation of restaurant/ hospitality business.

- (xiii) Scanned copy of certificate of incorporation/ articles of association/ copy of partnership deed/ details of partners as applicable.
- (xiv) Duly filled scanned copies of Tender Application Form, Certificate and Tender Acceptance Letter, the Performa of which are given in this NIT.
- (xv) Integrity Pact (To be given on Company Letter Head).

**Any Tender found lacking with respect to the necessary information and or documents and/or Earnest Money with the Technical Bid will not be considered.**

**II. Financial Bid (second cover)**

- (i) Schedule of Financial Bid in the form of BoQ\_XXXXX.xls.

**Note (1): The Bidder will use one UTR for one work only. In case, it is found that he has used one UTR number for different Tenders, all the Tenders submitted by him will be rejected and he will be debarred from further Tendering in DDA in future."**

**Note (2): The intending Bidder should ensure before Tendering in DDA that the requisite fee has been already deposited with CRB.**

**Note (3): No Hard copy of any document will be required to be submitted by the Bidders till the opening of the Tenders. Hard Copies of relevant documents will be required from the successful Bidder only.**

  
Resident Engineer (Civil)  
DRC/DDA

F. No. F1(14)DRC/DDA/Civil/2025-26/78

Date 23.07.2025

1. Commissioner (Sports), DDA
2. Director (Systems), DDA - through e-mail for uploading on DDA Website.
3. Secy.(Coordn), Sports Wing, DDA.
4. Secy. DDA Contractor's Welfare Association Vikas Minar, I.P. Estate, New Delhi.
5. Secy. DDA Builder's Association, E-18, Vikas Kutir, New Delhi.
6. The General Secretary, Delhi Contractor's Welfare Association (Regd.), 306, Masjid Moth, N.D.S.E., Part-II, New Delhi-110049.
7. All Secretaries of DDA Sports Complexes for displaying on their Notice Boards.
8. AAO, DRC
9. Notice Board/DRC

  
Resident Engineer (Civil)  
DRC/DDA