



V.N. No.: 15/2025/PB-I/DDA

VACANCY NOTICE

**Engagement of retired officers as Consultants
at the level of Private Secretary in Delhi
Development Authority on contractual basis**

DDA invites applications for engagement of Consultants from retired officials for post of Private Secretary [Level 08 as per 7th CPC] on contract basis, having experience at the level of PS/PPS in government services, initially for a period of 01 year, extendable further depending upon the requirement of DDA and performance of the consultant. **Age limit of candidate is maximum 62 years as on the date of closing of applications.**

VACANCY DETAILS

S. No.	Name of Post	No. of Vacancies	Experience	Minimum Grade pay at the time of retirement
1.	Private Secretary	40	Minimum combined experience of 01 years at the level of PS/PPS in government services	PB-2+GP Rs. 4800/- [Level-8 in the pay matrix as per 7 th CPC.]

Complete notification containing essential qualification, maximum age and experience etc. along with the format of application is available on website of DDA **www.dda.gov.in**. The applicants are required to send the scanned pdf/jpg copy of their signed complete application form in the prescribed format via e-mail at **consultantpb1@dda.gov.in** latest by **5:00 PM on 01.07.2025**.

No correspondence or request by post or phone will be considered. The short-listed candidates will be called for interview, the detail of which will be available on DDA website.

No. of vacancies can be increased or decreased as per the requirement of DDA.

Commissioner (Personnel)

Please Visit DDA's Website: www.dda.gov.in or Dial Toll Free No. 1800110332

Follows us on: @ddaofficial @official_dda @official_dda_