

दिल्ली विकास प्राधिकरण  
प्रशिक्षण विभाग  
सी-1/316, तृतीय तल, विकास सदन,  
आई.एन.ए., नई दिल्ली-110023  
दूरभाष न. 011-2466-1545/1505



DELHI DEVELOPMENT AUTHORITY  
TRAINING DEPARTMENT  
C-1/316, 3<sup>rd</sup> FLOOR, VIKAS SADAN  
INA, NEW DELHI-110023  
Ph. No. 011-2466-1545/1505

No.PERS/TRG/0007/2022/F5/-AD (TRAINING DEPTT.)/139

Dated:- 8/7/25

To,

Sh. Ajay Sharma  
Executive Director,  
NIMMA, B-18, Community Centre,  
Janakpuri, New Delhi-110058.

Sub:- Residential Training Programme at Ooty(Hotel Preethi Classic Tower) from 20<sup>th</sup> July to 23<sup>rd</sup> July, 2025.

With reference to your mail dt. 28.04.2025 on the subject cited above, it is informed to you that the Competent Authority is pleased to nominate the following officers/officials from DDA for the Training Programmes scheduled at Ooty:

Sl. No.	Training Program at Ooty from 20.07.2025 to 23.07.2025.	Participant's Details	
		Officer Name, Desgn. & Place of Posting (Sh./Smt./Ms.)	Contact No./Email ID
I.	"Achieving Performance Excellence" for <u>Group A only</u> .	1. ANJUM KHAN, AD(Plg.), Planning(UC& J)	9958593819 anjum.kha995@dda.gov.in
		2. JYOTI KIRAN, AD(Plg.), Planning(UTTIPEC)	7879018021 jyoti.kir787@dda.gov.in
		3. RAKESH KUMAR MEENA, AO, FM Office	9420030432 rakeshkumarmeena.dad@hub.ric.in
II.	"Achieving Performance Excellence" for <u>Group 'B &amp; C' only</u> .	4. ADITI SINGH, Planning Asst., Planning Zone-C	9643837653 aditichhawry@gmail.com
		5. AMIT PAL, JSA, Vigilance	9810905780 amitrkpal.123@gmail.com
		6. VINEET SINGH, JSA, Housing(Coord.)	7310342676 vs82654@gmail.com

2. Observer(Coordinator):-

Officer/Official Name, Desgn. & Place of Posting (Sh./Smt./Ms.)	Cont. No./ Email Id.
Sh. Manjeet Ranga, AD(Link Officer/Training)	8053940626, ranga.manjeet@gamil.com

Cont. 2/



(2)

3. Further, you are requested to send the Invoice and payment receipt to this office just after receiving of course fee payment.

4. Further, you are requested to convey the details of venue to this office as well to the participants directly via mail or telephonically, urgently.

Venue	Ooty
Check-in Date/Time	20th July 2025
Check-out Date/Time	23rd July 2025

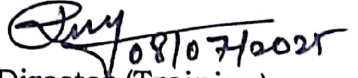
This is issued with the approval of the Competent Authority.

  
(RAMANA KHANNA)  
Dy. Director (Training), DDA

Copy for kind information please:

1. PS to Pr. Commissioner (Pers. & Trg.) DDA, for the information of latter.
2. PS to FM, DDA, for the information of latter.
3. PS to CVO, DDA, for the information of latter.
4. PS to Commissioner (Pers. & Trg./ Planning/Housing) DDA, for the information of latter.
5. PS to Director (Trg.), DDA, for the information of latter.
6. Nominated Officers: Please contact Sh. Ajay Sharma, NIMMA (Email- nimmatrg@gmail.com Mob:-9811153108), for any other information or clarification. Report to the venue of the training at your own sources as per the entitlement of TA/DA on training (please confirm from concerned DDO) for the journey performed for attending the training Programme. Also, submit the feedback of the training programme and a copy of participation certificate to this office after completion of training.
7. All nominated Officer/Officials are directed to carry their ID card.
8. Concerned DDO(s): TA of the 6 nominated officers/officials and 01 Observer(Coordinator) will be borne by DDA.
9. Dy. Director (Systems) with the request to upload it on the DDA's website (Personnel> Training).
10. Guard File.

AD(S) Sh. Raman  
cn. Dev. website Engineer

  
Asst. Director (Training)