



DELHI DEVELOPMENT AUTHORITY
PERSONNEL DEPARTMENT
PERSONNEL MANAGEMENT INFORMATION SYSTEM CELL
VIKAS SADAN, NEW DELHI-110023

No. F 11(Misc)/Corr./18/PMIS/e-HRMS/ 100

Dated: 24.05.2022

CIRCULAR

Sub: Implementation of Leave Travel Concession (LTC), Child Education Allowance (CEA) and Tour module for whole DDA in e-HRMS application

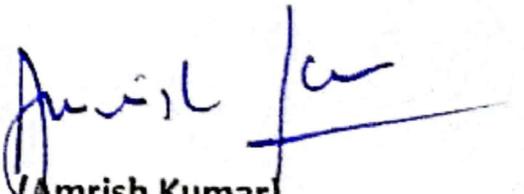
Currently, three modules of e-HRMS i.e., CEA, LTC & Tour have already been made live only for the employees of **Vikas Sadan (excluding Housing-Accounts)** whose service book has been verified and authenticated.

Now, VC, DDA has desired to implement and made live all above modules for **Housing-Accounts(Vikas Sadan), Vikas Minar, CAUs and divisions under respective CAUs**. In this regard, NIC Officials has made the requisite changes in e-HRMS application to implement the aforesaid modules for all Departments of DDA. User Acceptance Testing needs to be started as early as possible so that all three modules can be made to go-live. **Therefore, online functionality in respect of LTC, CEA and Tour Modules will be non-functional until the UAT for updated changes is completed.**

In addition to above, all concerned officers/officials are requested to clear the backlog of pending requests at their end to avoid inconvenience arises due to technical glitches while updation of e-HRMS application. All Staff/Officers may kindly see for information please.

All HODs are requested to kindly ensure for strict compliance, please.

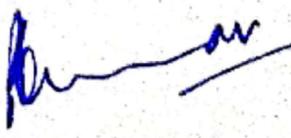
This issues with the approval of Competent Authority.


(Amrish Kumar)
Director (P)-I

All the HODs, DDA

Copy to:-

1. OSD to Vice-Chairman, DDA
2. PS to FM/EM/Pr. Commissioner (P), DDA
3. PS to Commissioner (P), DDA
4. All HODs/Commissioners.
5. PS to Chief Account Officer
6. All Chief Engg.
7. Director (P)-I,II, DDA
8. Director (System), DDA with the request to upload the same on the DDA's website.


Dy. Director (PMIS)