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Delhi Development Authority

दिल्ली विकास प्राधिकरण

Personnel Branch-II

कार्मिक शाखा-II



Room No.-413,
B-Block, 4th Floor,
Vikas Sadan, INA Colony,
New Delhi-110023
Ph: [011]-24661251

E.O. No : 453

Dated : 05/6/2023

RESIGNATION NOTIFICATION

In accordance to this office letter No एफ. 12(38)2018/का.शा.-2/252 dated 02/05/2018, **Sh. Ankit Panchbhaiya S/o Sh. Kishori Lal Panchbhaiya** was appointed as Sectional Officer (Horticulture), DDA in pay scale of Rs. 9300-34800/- (Pay Band-2) + Grade Pay Rs. 4200/- [Level-6 in the Pay Matrix as per 7th CPC]. Accordingly he joined Delhi Development Authority as Sectional Officer (Horticulture) **30/08/2018 (FN)** and presently posted at Horticulture Division-I, Sheikh Sarai, Phase-II, New Delhi-110017.

2. **Sh. Ankit Panchbhaiya S/o Sh. Kishori Lal Panchbhaiya**, (UID No : 2312021), Sectional Officer (Horticulture), working in the Horticulture Division-II/DDA, has tendered his resignation with lien from the service of DDA on being selected to the post of "Assistant Director (Horticulture)" Group B in pay level-7 of the pay matrix as per 7th CPC in Central Public Works Department, Ministry of Housing & Urban Affairs, Govt of India.

3. The Competent Authority is pleased to accept the resignation of **Sh. Ankit Panchbhaiya S/o Sh. Kishori Lal Panchbhaiya**, Sectional Officer (Horticulture), w.e.f. **02/06/2023**. However, he will be relieved from the service of DDA subject to following :-

- (i) Issue of Consolidate No Demand Certificate after receiving no due certificate from all the concerned branches of DDA
- (ii) Issue of final relieving order from the post of Sectional Officer (Hort) by Personnel Branch-II/DDA.

4. All the concerned branches are requested to send the **No Dues Certificate** in respect of **Sh. Ankit Panchbhaiya S/o Sh. Kishori Lal Panchbhaiya**, Sectional Officer (Horticulture), within **five** days, failing which it will be presumed that nothing is due against the official and the concerned branches/departments will be responsible for the same.

Dy Director (P)-II
उप निदेशक (कार्मिक)-II

No. F12(38)2018/PB-II/ 313

Dated : 05/06/23

Copy to :-

1. PS to Pr. Commissioner (Pers.), DDA.
2. PS to Commissioner (Pers.), DDA.
3. Director (Hort) North West / South East, DDA.
4. Dy Director (Hort), Hort Div-I/DDA, Sheikh Sarai, Phase-II, New Delhi-110017 to provide NOC.
5. Dy Director (Vig.)-1, CR Cell, Recruitment Cell, Welfare, PMIS, DDA for information.
6. Dy Director, System, Staff Quarter, Nazarat, Telephone, Medical Cell, DDA to provide NOC.
7. The Librarian, Library (Main) and Technical Library, DDA to provide NOC.
9. Chief Security Officer, DDA to provide NOC.
10. Sr. A.O, Hort Div-I, Sheikh Sarai, Phase-II, New Delhi-110017.
11. Secretary, Thrift & Credit Society, DDA, Vikas Minar, Delhi to provide NOC.
12. Sh Ankit Panchbhaiya S/o Sh. Kishori Lal Panchbhaiya, Hort Div-I, DDA
13. Personal File.
14. E.O Book, DDA.

Asstt Director (P)-II
सहायक निदेशक (कार्मिक)-II