

**DELHI DEVELOPMENT AUTHORITY  
(NAZARAT BRANCH)**

4<sup>th</sup> Floor, B-Block, INA , Vikas Sadan

No. F4(62)2017/Naz./DDA/ 433

Dated:- 13-7-17

**CIRCULAR**

VC, DDA is pleased to enhance the limit for the purchase of mobile phones as per the following:-

| Sl. No. | Category  | Existing Limit (in Rs.) | Proposed Limit(in Rs.) |
|---------|---|-------------------------|------------------------|
| 1.      | Vice-Chairman   | No limit                | No limit               |
| 2.      | EM/FM/Pr.Commr./ CVO  | Upto Rs. 15,000/-       | Upto Rs. 50,000/-      |
| 3.      | All Commissioners/All CEs/CAO/Chief Arch.   | Upto Rs. 10,000/-       | Upto Rs. 25,000/-      |
| 4.      | All Directors/Addl. Commr. (Plg.)/Addl.Chief Architect/All SEs/FA(H) & equivalent | Upto Rs. 7,000/-        | Upto Rs. 14,000/-      |
| 5.      | All other officers wherever approval has been accorded by Competent Authority     | Upto Rs. 5,000/-        | Upto Rs. 10,000/-      |

The powers to sanction the amount for purchase of mobile phone/instrument have been delegated to the following officers:

- (i) For officers of the rank of Commissioner & above. - Finance Member, DDA
- (ii) For officers below the rank of Commissioners - Commr.-cum-Secretary

*Akel*  
13/7/17  
Director(Naz.)

Copy to:-

1. PS to VC, DDA
2. PS to FM/EM/CVO, DDA
3. PS to Principal Commissioner(LD/Housing/(Pers./LM/Sys.),DDA
4. All Commissioners
5. Commissioner-cum-Secretary, DDA
6. All Chief Engineers
7. Chief Architect
8. CAO/CLA, DDA
9. Addl. Commissioner(LS)
10. All Directors, DDA
11. Director(Land Costing), DDA
12. FA(H),DDA
13. All. Dy. CAO's, DDA
14. All CAU's, DDA
15. A.O.(Contgn.), DDA
16. A.O.(E)/Gaz., DDA
17. PAO(EW)/(PE), DDA
18. DDA's website.

*Rough*  
13/7/17  
Dy. Director(Naz.)