DELHI DEVELOPMENT AUTHORITY
OFFICE OF THE EE (TRAINING CELL)
C-1/302, VIKAS SADAN, DDA, INA,
DELHI-110023

CIRCULAR

No. F3(01)2025-26/Misc./EE/Trg./DDA/37   Dated:19/06/2025

Sub: - Inviting Nomination for the Offline Internal training programmes (**Time: 10:30 AM to 01:30 PM**) to be conducted in the month of July, **2025**.

Sir/ Madam,

Internal Training Calendar for the FY 2025-26 has already been circulated vide no. PERS/TRG/0002/2022/F1/-AD (TRANING DEPTT.)/39 dated:13/03/2025. Accordingly, nominations are invited for the offline/classroom training programmes scheduled in the month of July, **2025** at **C-1/318, Third Floor, Training Hall, Vikas Sadan**. The details of the training programmes are as follows: -

Sl. No	Date	Course	Organised by	Concerned Department & Level of participant	Name of the faculty
1	04.07.2025	Forest and DPT ACT.	EE (Trg.)	Horticulture.	Sh. Jamil Ahmed, Redt. DD/DDA Mob.9013817786 jamilaahmad17789@gmail.com
2	11.07.2025	Process of Project Approvals & Statutory approvals.	EE (Trg.)	Architect & Planning.	Sh. Anil Kumar, Dy. Director Architect, Coordination Mob.9990062389 anil.kumar812@dda.gov.in
3	18.07.2025	Workshop on Specifications (CPWD Manual).	EE (Trg.)	For All Deptt.	Er. R.K. Gupta, Retd. SE/DDA Mob: 9810369687 rkguptadda@gmail.com

All the HOD's and Zonal Heads are requested to get the same circulated amongst all the concerned officers/Officials in their respective Departments/Zonal offices and arrange to send nominations (Name, Designation, Contact Number & E-Mail IDs) from your department at least one week prior to the Date of the Training Programme. Nominations can also be sent via mail on setrgdda@gmail.com. *You are also requested to intimate the nominated officer/official to attend the said training programmes.*

Ex. Engineer (Training)

Copy to: -
- All Principal Commissioners.
- Commissioner (P).
- Chief Engineer (HQ).
- Chief Engineer (Horticulture).
- Director (Trg.) for kind information.
- DD (Training) for kind information.
- DD (P)-I, DD(P)-II, DD(P)-III, DD(P)-IV.
- DD Systems: **With the request to upload this circular on DDA's website.**
- All the Concerned Faculty: **With the request to deliver the lecture as per Schedule mentioned above.**

Ex. Engineer (Training) 19/06/25

AD(S) Sh. Dev, Nebsik Engmm