

Delhi Development Authority
Office of Dy. Director (Janta)-H
2nd Floor, D-Block, Vikas Sadan
INA, New Delhi-110023

J/207/896/1990/KG/NP/365

Date: 15.04.2024

CIRCULAR

Subject: Policy/Guideline to deal with the cases in which applicant deposited the payment in wrong head.

In order to dispose/settle the cases of Housing department in which applicant has deposited the demanded amount in wrong head instead of correct head, the following course of action shall be followed:

1. Applicant may be asked to furnish an indemnity bond for the transfer entry of challan/payment to the requisite head.
2. Approval of transfer entry from wrong head to correct head may be permitted with the prior approval of Commissioner(H) where the amount involved is upto Rs. 10 Lakhs and with the approval of PC(H) where the amount involved is more than Rs. 10 Lakhs with the concurrence of FA(H) in both the cases.

This issue with the approval of Pr. Commissioner (H) in e-office file no. 75920.

Mavin
15/04/2024
Dy. Director (Janta/EWS)H

o/c *Ajay*

Copy for information to:

1. PS to PC(H)
2. PS to Commissioner (H)
3. PS to Dir.(H)/II/III
4. FA(H)
5. All Dy. Directors (H)
6. Dy. Director (System)H for uploading the circular on DDA website.

Mavin
15/04/2024
Dy. Director (Janta/EWS)H

o/c *Ajay*