

DELHI DEVELOPMENT AUTHORITY
OFFICE OF THE CHIEF ENGINEER(HQ&QAC)
QUALITY ASSURANCE CELL
C-Block, 2nd Floor, Vikas Sadan, INA

निदेशक (प्रणाली) दि.वि.प्र.
जारी नं. 4308
दिनांक 28/4/25

No. PA/SE(QAC)/DDA/2019/Pt-I/62

Dated: 28/4/25

CIRCULAR

Sub: Departmental Accounts Test for JEs/AEs/EEs (Civil/Elect./Mech.) and SOs/ADs/DDs (Hort.)

Applications are invited from JEs/AEs/EEs (Civil/Elect./Mech.) and SOs/ADs/DD(Hort.) willing to appear in Departmental Accounts Test to be held tentatively in June, 2025. The schedule of training programme will be intimated in due course.

The officials who are willing to participate in the test should submit their application indicating Name, Father's Name, Designation etc. in the prescribed proforma (attached herewith) along with two recent passport size photographs duly attested by Divisional Head/Branch. The application should reach this office on or before 10th May, 2025.

All concerned heads of departments are requested to kindly get it circulated among all concerned.

This issues with the approval of CE (QAC).

EE (HQ)/QAC

Copy to:-

1. The Comm. (P)/DDA & Commr. (LD)/DDA
2. The CVO/CAO, DDA
3. The PS to Pr. Commissioner(P/Hort./LS)
4. All the Chief Engineers, DDA
5. All the HOD's of DDA
6. The SE(Training)/SE(Vig.)/SE(Arbn.)DDA
7. The Director(Works)/Training/Director(Hort.)(NW/SE)
8. The Dir.(System) with the request to upload the circular on website of DDA
9. Notice Board

Joshi
28.4.25

AD(S) Sh. Raman

Sh. Dev. website Engg

EE (HQ)QAC
28/4/25



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Application form Departmental Account Test

- 1) Name of Applicant :
- 2) Father's Name :
- 3) Designation :
- 4) Date of Joining in DDA :
- 5) Place of Posting :
- 6) UID No. / ID Card No. :
- 7) Office Address :
Phone No. (Office) :
- 8) Residential Address :
Phone No. (Res.) :
- 9) Mobile No. :

Two Recent
Passport Size
photos, one to be
pasted here duly
attested by
Divisional Head /
Branch

(Signature of Applicant)

Countersigned by
Division / Branch Head

