

DELHI DEVELOPMENT AUTHORITY
EM's SECRETARIAT

No. EM 3(7)86/Vol-VI/ 352

Dated 10/2/2020

OFFICE ORDER

Sub: Proper Distribution of Works among Divisions.

Ref: EO No. 104 dated 28.01.2020

It is observed that with the passage of time the nomenclature and work distribution of various Civil circles and divisions under the Engineering Wing has not kept pace with the changes and requires review and rationalization. Therefore, with the objective of improving the monitoring of larger projects through a more focussed approach and for proper distribution of works among the divisions, it has been decided with the approval of Competent Authority that:

i. Project Divisions:

The projects with sanctioned cost more than Rs 50 crores shall be looked after by exclusive Project Divisions which will also look after the related internal and external services / development works etc. within the campus of such projects so that these works are planned and executed in a holistic manner.

ii. Maintenance Divisions:

The Maintenance Divisions shall handle, within their territorial jurisdiction:

- a) Other works of smaller magnitude upto Rs 50 crores
- b) Development works and maintenance of sewer, water supply, storm water drain work, road, footpath, etc. excluding the campuses / projects with Project Divisions under (i) above.
- c) Maintenance works of already completed and handed over DDA Housing pockets i/c interaction with RWA regarding maintenance problems, opening Escrow accounts, etc.
- d) In-Situ Re-development works falling under the territorial jurisdiction of the division circulated vide EO No. 104 dated 28.01.2020 issued by Director (P)-I.
- e) Watch & ward of vacant land & built up properties, including removal of unauthorized construction in DDA flats and removal of encroachment on DDA lands, etc.
- f) Maintenance of DDA's own buildings.
- g) All residual works of DDA to provide services, information, upkeep, etc. in the entire area assigned to the concerned divisions as required. This includes administration of function grounds, community halls and other public spaces or vacant land to be used by public or other agencies.

Horticulture Divisions:

The civil works related to Horticulture work within the Parks will be looked after by respective Horticulture Civil Divisions as per Office Order no. 1552 dt. 13.06.2019 issued by Director (Works). Any playfield / Sports facilities within parks shall also be developed / maintained by them.

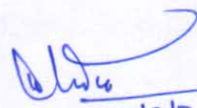
iv. **Sports Divisions:**

All work related to sports in identified sports complex (New Project as well as their maintenance works) shall be looked after by these divisions. Small works like development of playfields and sports related works outside the sports complexes may also be assigned to them on a case to case basis.

Offices of all field units of Engineering Wing staff (i.e. EE, AE etc.) of Project Divisions shall be located at Project sites and will be operating from their respective projects offices. The field units of Maintenance Divisions (EE, AE & JE) shall be operating from respective offices nearby their jurisdiction to ensure easy reach and coverage of the territorial area in their charge.

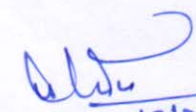
Immediate action be taken by the Zonal Chief Engineers to accordingly ensure implementation among all concerned units and compliance report be submitted to this office within a week of issue of this office order.

This issues with the approval of VC/DDA.


Director(Works) 10/21/2020
DDA

Copy to:

1. CE(Dwk), CE(EZ), CE(SZ), CE(NZ), CE(RZ), & CE(Prj.)/DDA, for information and necessary action please.
2. Commissioner and OSD to VC/DDA.
3. DD to EM/DDA.


Director(Works) 10/21/2020
DDA