

DELHI DEVELOPMENT AUTHORITY

No.EM.1(10)83/4101

Dated: 11.7.83

CIRCULAR NO. 27

Sub: Notice inviting tenders publicity.

Certain complaints have been received & the Contractors Association have also represented that in many cases of small works (within the acceptance powers of EEs) tenders are called by the EEs, AEs without giving adequate publicity. Often the notices inviting tenders are neither sent to the Builders' Association/Contractors' Association/other Division and Circles of DDA nor these are displayed on the Notice Boards of the Divisional Offices. In case of works below Rs. 25,000/- no publicity is given in the Press also and tenders are quietly sold and received from a few interested parties, thus depriving other Contractors from competing and participating in these tenders. In some cases, the amount of work executed is far in excess of the original tendered amount. These are very serious irregularities.

1. Some specific instances have also come to notice. These are being investigated separately. Meanwhile it has been decided that in future the following procedure must be followed by the EEs/AEs while calling tenders for all minor and major works:-

1. All notices inviting tenders issued from 15th July, 1983 onwards must be allotted a specific number in serial order example, if a contractor comes to know of a notice inviting tender No. 8, he would immediately conclude that 7 notices have been issued prior to this No. and he would be able to ascertain details of all such tender notices from the Divisional Office. Similarly when the builders/contractors Associations receive notice No. 8 and if they have not received of the earlier notices, issued by that Division, they can immediately contact the EE and ascertain details of such tenders from his office.
2. A copy of notice inviting tenders must be sent to the Builder's Association as well as DDA contractor's Association and their acknowledgements obtained in writing, atleast 7 days in advance of the last date fixed for sale of tender. Copies of these notices must also be sent to all other divisions and circle offices of DDA.

3. In all normal cases, full period of notice as prescribed in the CPWD Code/Manual must be given. Call of short notice tenders should be resorted to only in an exceptional case where the work is of an extremely urgent nature, after obtaining prior approval of SE in writing.
4. Tender papers must be available in the Divisional Office well in advance of the last date fixed for sale of tenders. In cases, where tender papers are not ready, at least one week before the last date fixed for sale of tenders or where the Notice Inviting Tenders have not been received and acknowledged by the DDA Builders Association/Contractors Association as specified in para(2) above, the date of receipt of tenders must be extended invariably.

The above instructions may please be noted carefully for strict compliance. Any lapses in this regard will be viewed seriously.

Sd/-
(K.D. BALI)
ENGINEER MEMBER