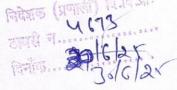
DELHI DEVELOPMENT AUTHORIY GENERAL ADMINISTRATION DEPARTMENT VIKAS SADAN, INA, NEW DELHI-110023

No.F4(62)2017/Naz./DDA/ 39



Dated: 2506.2025

Circular

In continuation of circular no F1(Misc)2018/Naz/DDA/897 dated 20.08.2019, the issue concerning the reimbursement of mobile handset charges has been reviewed by the constituted committee. The circular dated 20.08.2019 accordingly modified as follow:

SI. No	Category	Proposed Limit (in Rs.)
1	Vice-Chairman	No limit
2	EM/FM/All Pr. Commissioners, CVO, Commissioner ((Plg.), Chief Architect & all CEs.	Upto Rs. 50,000/-
3	All Commissioners (except Commissioner (Plg.)/CLA/CAO/Addl. Commissioner (Plg.)/ Addl. Chief Architect/Addl. Commissioner (LS).	Upto Rs. 25,000
4	All Directors/All SEs/FA(H) & EQUIVALENT	Upto Rs14,000/-

The power to sanction the amount for purchase of mobile phone/instrument have been delegated to the following officers

i-For officers of the rank of Commissioner& above - Finance Member, DDA

ii-For officers below the rank of Commissioner - Commissioner-cum Secretary

This issues with the approval of Vice Chairman, DDA.

Dy. Director (GAD)

Copy to:-

- 1. PS to VC, DDA
- 2. PS to FM/EM/CVO, DDA
- 3. PS to Principal Commissioner (LD/Housing/(Pers./LM/Sys), DDA
- 4. All Commissioner
- 5. Commissioner-cum-Secretary, DDA
- 6. All Chief Engineers
- 7. Chief Architect.
- 8. CAQ/CLA,DDA
- 9. Addl. Commissioner (LS)
- 10. All Directors, DDA
- 11. Directors (Land Costing), DDA
- 12.FA (H), DDA
- 13. All Dy. CAO, DDA
- 14. All CAU, DDA
- 15.A.O. (Contgn.), DDA
- 16. A.O. (E)/Gaz., DDA
- 17. PAO(EW)/(PE),DDA

18.DDA, Website

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Dy. Director (GAD)

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